



Enclosure 2a  
March 1, 2017

## Minutes of the Council on Postsecondary Education Personnel Committee Meeting

Wednesday, January 18, 2017, 5:30 p.m.  
Office of the Postsecondary Commissioner  
560 Jefferson Boulevard  
Warwick, Rhode Island 02886

The Personnel Committee of the Council on Postsecondary Education met on Wednesday, January 18, 2017, at the Office of the Postsecondary Commissioner on 560 Jefferson Boulevard, Warwick, RI. At 5:38 p.m. Chair Green called the meeting to order and asked for the roll to be taken, after which she declared a quorum present.

**Present:** William Foulkes, Timothy DelGiudice, Rachelle Green, Senator Thomas Izzo and Maria Chavez Blanco.

**Absent:**

### 1. ACCEPTANCE OF THE AGENDA

Chair Green entertained a motion to accept the agenda for January 18, 2017.

On a motion duly made by Mr. DelGiudice and seconded by Chair Foulkes, it was

**VOTED:**                    **THAT**                    The Personnel Committee accept the agenda for the meeting of January 18, 2017 as presented.

**VOTE:**                    4 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:**                    William Foulkes, Timothy DelGiudice, Rachelle Green and Senator Thomas Izzo.

**NAYS:**                    0

**ABSTAINS:**            0

## 2. APPROVAL OF THE MINUTES

### 2a) Approval of the minutes of the November 3, 2016 meeting.

Chair Green called for a motion.

On a motion duly made by Mr. DelGiudice and seconded by Chair Foulkes, it was:

<b>VOTED:</b>	<b>THAT</b>	The Council on Postsecondary Education approve the minutes for the meeting of November 3, 2016 as proposed.
	<b>VOTE:</b>	4 members voted in the affirmative and 0 members voted in the negative as follows:
	<b>YEAS:</b>	William Foulkes, Timothy DelGiudice, Senator Thomas Izzo and Rachelle Green.
	<b>NAYS:</b>	0
	<b>ABSTAINS</b>	0

## 3. REPORT FROM THE COMMISSIONER

Commissioner Purcell provided a review of the staffing of the Office of the Postsecondary Commissioner since its inception in July 2014. Commissioner Purcell indicated that one of the concerns for the OPC and the Council moving forward is the funding of the Division of Higher Education Assistance staff once the RIHEEA Operational Reserve funds are exhausted. Gail Mance Rios was asked to discuss the analysis of the work activities of the DHEA staff to determine how much of their current duties are "state functions" and would require state funding once their RIHEEA reserve fund is exhausted. Currently the RIHEEA operational reserve fund has about \$25 million or 2.5 years of funding. During this discussion Mance Rios indicated that new activities are also being developed for which DHEA staff would need to be involved with such as the Governor's newly proposed scholarship program.

Senator Izzo asked who is going to be responsible for monitoring the new initiative and Chair Foulkes inquired if this will put additional burdens on the office to monitor the tuition program.

Mance Rios indicated that while the Governor's new initiative will be funded by general revenue. Currently, DHEA staff are developing a policy for the new scholarship.

After general discussion about the parameters of the proposed scholarship, discussion returned to the staffing of OPC. Senator Izzo asked about the researcher indicated on the organizational chart. Commissioner Purcell indicated that the researcher manages data for the system. Anne Marie Coleman said we have the job descriptions.

Commissioner Purcell indicated that with OPC's new role as manager of the Nursing Education Center, another 10 people will be added to the organizational chart on July 1.

Senator Izzo asked if at any point if anybody had looked at all the responsibilities for Higher Education. He is concerned that all the major pieces are not covered and he would like to see a flowchart with each of the responsibilities. He was specifically concerned about the lack of oversight for academic at the colleges and universities. Senator Izzo would like the Council to evaluate what needs to be done to re-assume responsibility for academics.

Chair Foulkes asked if this information on OPC staffing should be shared with the whole Council. Mr. DelGiudice suggested that we should share it when we have a plan moving forward.

Anne Marie Coleman indicated that she is not counted in the OPC FTE as she is shared 60/40 with URI and that Ron Cavallaro is not counted in the OPC FTE as he is shared 50/50 with CCRI.

As of 6/30/2015 the new chart showed hiring Dr. Michael Walker Jones, Dr. Robin McGill and moving Doug Tingle to OPC.

As of 7/1/2015 (one day later) the chart shows that RIHEAA was added to OPC.

#### **4. DISCUSSION**

- a) Discussion regarding the status of the review of Council personnel policies.

Anne Marie Coleman and Committee Chair Rachelle Green gave an overview of where they were on the review. Draft changes were distributed and committee members were to provide input before the next meeting.

## 5. EXECUTIVE SESSION

At 6:00 p.m. Chair Green entertained a motion to enter into Executive Session for the following:

- a) Discussion regarding presidential evaluations, the management objectives and letters from institutional presidents, pursuant to RIGL 42-46-5(a)(1).

The Chair noted that the individuals involved in those items have been notified in writing of their right to have these discussions take place in Open Session, and they have indicated no objection to proceeding in Executive Session.

Chair Green called for a motion.

On a motion duly made by Mr. DelGiudice and seconded by Chair Foulkes, it was

<b>VOTED:</b>	<b>THAT</b>	The Personnel Committee enter into Executive Session pursuant to RIGL 42-46-5(a)(1) for the reason stated above.
	<b>VOTE:</b>	4 members voted in the affirmative and 0 members voted in the negative as follows:
	<b>YEAS:</b>	William Foulkes, Timothy DelGiudice, Senator Thomas Izzo and Rachelle Green.
	<b>NAYS:</b>	0
	<b>ABSTAINS:</b>	0

All non-Committee members in the audience were excused with the exception of:

- Dr. Purcell, Commissioner of Postsecondary Education.

The Committee reconvened in Open Session at 7:00 p.m.

Chair Green called for a motion.

On a motion duly made by Senator Izzo and seconded by Mr. DelGiudice, it was:

<b>VOTED:</b>	<b>THAT</b>	The Personnel Committee seal the minutes of the Executive Session held on January 18, 2017.
	<b>VOTE:</b>	4 members voted in the affirmative and 0 members voted in the negative as follows:
	<b>YEAS:</b>	William Foulkes, Timothy DelGiudice, Senator Thomas Izzo and Rachelle Green.
	<b>NAYS:</b>	0
	<b>ABSTAINS:</b>	0

## 6. ADJOURNMENT

Chair Green called for a motion.

On a motion duly made by Mr. DelGiudice and seconded by Chair Foulkes, it was:

<b>VOTED:</b>	<b>THAT</b>	The Personnel Committee adjourn its meeting.
	<b>VOTE:</b>	4 members voted in the affirmative and 0 members voted in the negative as follows:
	<b>YEAS:</b>	William Foulkes, Timothy DelGiudice, Senator Thomas Izzo and Rachelle Green.
	<b>NAYS:</b>	0
	<b>ABSTAINS:</b>	0

The meeting adjourned at 7:05 p.m.