



**Minutes of the of  
Council on Postsecondary Education  
Personnel Committee Meeting**

Item 2  
April 3, 2018

**Tuesday, March 6, 2018, 5:30 p.m.  
Office of the Postsecondary Commissioner  
560 Jefferson Boulevard  
Warwick, Rhode Island 02886**

The Personnel Committee of the Council on Postsecondary Education met on Tuesday, March 6, 2018, at the Office of the Postsecondary Commissioner, 560 Jefferson Boulevard, Warwick, Rhode Island at 5:30 p.m. The following Committee members were present:

**Present:** William Foulkes, Rachelle Green, and Senator Thomas Izzo.

**Absent:** None.

**1. ACCEPTANCE OF THE AGENDA**

Chair Green entertained a motion to accept the agenda for the meeting of March 6, 2018.

On a motion duly made by Senator Izzo and seconded by William Foulkes it was

<b>VOTED:</b>	<b>THAT</b>	The Personnel Committee accept the agenda for the meeting March 6, 2018, as presented.
	<b>VOTE:</b>	3 members voted in the affirmative and 0 members voted in the negative as follows:
	<b>YEAS:</b>	William Foulkes, Senator Izzo, and Rachelle Green
	<b>NAYS:</b>	0
	<b>ABSTAINS:</b>	0

## 2. APPROVAL OF THE MINUTES

Approval of the minutes of the December 19, 2017 meeting

Chair Green called for a motion.

On a motion duly made by William Foulkes and seconded by Senator Izzo, it was

VOTED:                    THAT                    The Personnel Committee approve the minutes  
for the meeting of December 19, 2017, as  
presented.

VOTE:                    3 members voted in the affirmative and  
0 members voted in the negative as follows:

YEAS:                    William Foulkes, Senator Izzo, and Rachelle  
Green.

NAYS:                    0

ABSTAINS: 0

## 3. DISCUSSION ITEMS

### a. Update on RIOPC Personnel Issues

Commissioner Dann-Messier provided the Committee an overview of the existing and proposed organizational charts for the Office of the Postsecondary Commissioner. She also answered the Committee members' questions regarding the existing office structure as well as the proposed structure.

### b. PRC Report

Director of Labor Relations Coleman provided the Committee with a report of the actions taken by the Personnel Review Committee (PRC) from January 1, 2018 to the present. She also explained that the PRC is the final level of approval for positions covered by Collective Bargaining Agreements, and that the Council is the final level of approval for all other non-unionized, non-classified positions.

4. EXECUTIVE SESSION

Chair Green entertained a motion to enter into Executive Session for the following:

- a. Discussions regarding the presidents' contract renewal evaluations, pursuant to RIGL §42-46-5(a)(1).

The Chair noted that the individuals involved in this item had been notified in writing of their rights to have these discussions take place in Open Session, and that they have indicated no objection to proceeding in Executive Session.

On a motion duly made by Senator Izzo and seconded by William Foulkes it was

VOTED:	THAT	The Personnel Committee enter into Executive Session pursuant to RIGL §42-46-5(a)(1) for discussions regarding the presidents' contract renewal evaluations, pursuant to RIGL §42-46-5(a)(1).
	VOTE:	3 members voted in the affirmative and 0 members voted in the negative as follows:
	YEAS:	William Foulkes, Senator Izzo, and Rachelle Green.
	NAYS:	0
	ABSTAINS	0

The Committee entered into Executive Session at 6:22 p.m. All non-committee members in attendance were excused, with the exception of General Counsel Cavallaro.

The Committee reconvened in Open Session at 7:46 p.m.

Chair Green called for a motion to seal the minutes of the Executive Session.

On a motion duly made by William Foulkes and seconded by Senator Izzo, it was

VOTED:	THAT	The Personnel Committee seal the minutes of its Executive Session.
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VOTE: 3 members voted in the affirmative and  
0 members voted in the negative as follows:

YEAS: William Foulkes, Senator Izzo, and  
Rachelle Green.

NAYS: 0

ABSTAINS 0

Chair Green then called for a motion to adjourn.

On a motion duly made by William Foulkes and seconded by Senator Izzo, it was

VOTED: THAT The Personnel Committee adjourn its meeting.

VOTE: 3 members voted in the affirmative and  
0 members voted in the negative as follows:

YEAS: William Foulkes, Senator Izzo, and  
Rachelle Green.

NAYS: 0

ABSTAINS 0

**The meeting adjourned at 7:50 p.m.**