



Enclosure 2a
September 26, 2018 Meeting
Minutes

November 14, 2018

**Minutes of the Council on Postsecondary Education Meeting
Wednesday, September 26, 2018
Rhode Island College Faculty Center- Main Dining Room
600 Mt Pleasant Avenue, Providence, RI 02908**

The Council on Postsecondary Education met on Wednesday, September 26, 2018, at the Rhode Island College Faculty Center Main Dining Room, 600 Mt Pleasant Avenue, Providence, RI 02908. At 5:46 p.m., Chair Timothy DelGiudice welcomed everyone and acknowledged that a quorum was present.

Present: Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, Marianne Monte, and Heather Crosby

Absent: Jeffrey Williams, Rachelle Green, Joseph MarcAurele

1. Acceptance of the Agenda

Chair DelGiudice called for a motion to approve the agenda.

On a motion duly made by Thomas Izzo and seconded by Heather Crosby, it was

VOTED: THAT The Council on Postsecondary Education approves the agenda for the meeting of September 18, 2018, as presented

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Heather Crosby
Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: 0

ABSTAINS: 0

2. Approval of the Minutes

2a) Minutes of the July 18, 2018 Meeting

2b) Minutes of the September 26, 2018 Meeting

Chair DelGiudice called for a motion to approve the minutes.

On a motion duly made by Thomas Izzo and seconded by Marianne Monte, it was

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| VOTED: | THAT | The Council on Postsecondary Education approves the minutes of the meeting on September 26, 2018 |
| | VOTE: | 6 members voted in the affirmative and 0 members voted in the negative as follows: |
| | YEAS: | Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte |
| | NAYS: | 0 |
| | ABSTAINS: | 0 |

3. Reports from the Chairs

3a) Council on Postsecondary Education – Updates and issues affecting local and national higher education

Chair DelGiudice thanked those in attendance for joining the meeting. He explained that there was no open forum on the agenda. He shared the news that RI is 8th in the nation on FASFA completion. He also highlighted that OPC is leading a working group focusing on loan borrower protection. He referred to the proposed revisions of the Personal Policy Manual, which would be discussed that evening and brought back to the Council for a vote at a later meeting. He discussed the ballot initiative up for a vote in November. The ballot initiative would support higher education improvements at Rhode Island College and the University of Rhode Island. Finally, Chair DelGiudice thanked the Presidents for onboarding new Members of the Council.

3b) Board of Education – Updates and issues affecting local and national PK-20 education

Chair Cottam mentioned the recent celebration that took place at a WaterFire lighting to recognize the elementary and secondary Teachers of the Year and Administrators of the Year.

4. Commissioner's Report

4a) Update on policy and programmatic initiatives

The Commissioner thanked Rhode Island College for hosting the council meeting.

The Commissioner highlighted the PrepareRI initiative, which ensures that secondary and postsecondary students are prepared for both college and careers. OPC, in collaboration with RIDE and the Governor's office, will be leading the postsecondary-focused Prepare RI Summit, which will take place at Rhode Island College on October 13, 2018. Andre Perry from the Brookings Institute has been invited as a keynote speaker to offer strategies that will ensure equity in work-based learning opportunities. On September 18, 2018, OPC held an innovation lab session which focused on equity and was led by the USC Center for Urban Education. The Commissioner thanked the teams from URI, RIC and CCRI, as well as President Sanchez and President Hughes, for speaking about the importance of these efforts.

The Commissioner announced that OPC is leading a tuition working group to study how Rhode Island can better protect student loan borrowers. The working group will meet 4 times between September and January. She mentioned that the meeting on October 10, 2018 will examine the roles and responsibilities of each department and office implementing protection for student loan borrowers.

Commissioner Brenda Dann-Messier's full report can be viewed [here](#).

4b) Notice of new programs that were submitted and reviewed for notification to the Council:

The Commissioner presented the following program notifications from CCRI:

4b1) Proposal for the Creation of a Communication and Film/Media Studies Associate Degree Program at the Community of Rhode Island

President Hughes opened remarks by giving acknowledgements and providing a brief overview of the communications field. She highlighted that 10 years ago at CCRI this major consisted of 174 students and has grown 135% since. It is the 6th highest enrolled discipline at CCRI, the top at URI, and the 3rd largest at Rhode Island College. President Hughes stated that this new degree program would include experiential learning and internships.

4b2) Proposal for the Creation of a certificate program in Computer Tomography Imaging at the Community College of Rhode Island

President Hughes discussed the 1-year certification program in Computer Tomography which is expected to serve 15 students in its first year.

5a) Rhode Island College - Updates and issues affecting local and national higher education - presentation regarding uses or plans to use data analytics to support academic and administrative decision-making.

President Sanchez highlighted the College's efforts over the past two years to foster an evidence-based culture and to look for ways to leverage analytics. President Sanchez described how RIC will use a new student dashboard, which will help evaluate enrollment, manage enrollment figures, FTE credits, admits, and more. The College will use systems to examine longitudinal data to look at how policies are affecting the aforementioned trends. In addition, data will be used to propose ways to improve academic momentum. President Sanchez stated that the dashboard will help create better insight on the causes of academic holds, which prevent students from continuing their education.

President Sanchez further explained that the dashboard will allow the College to map class size distributions to provide more resources, such as professors. In addition, he discussed that the Enrollment Planning Services (EPS), a geographic and demographic data report of graduating high school students, is another tool that the College uses to gather and analyze data and make decisions about resources

President Frank Sanchez's full report can be viewed [here](#).

5b) Community College of Rhode Island-Updates and issues affecting local and national higher education- presentation regarding uses or plans to use data analytics to support academic and administrative decision-making

President Hughes stated that CCRI leadership receives a snapshot report every morning with updated headcounts, registered credits, and daily enrollment trends. This report provides data to compare current and historic trends and is used to help meet enrollment goals. The data is used to help ensure that the supply of courses and sections meets student demands.

President Hughes shared that this year CCRI administered surveys to continuing students to gather information on their satisfaction with administrative processes and student services. More than 2300 students (a response rate of 19%) completed the survey. This survey is expected to be administered every spring.

President Hughes shared that this fall, students will have the option to choose from 1 of 7 career pathways as a part of the Guided Pathways Initiative. This initiative will provide data on each students' intended pathway and provide data on course demand. Regarding the Promise Programs, residency and high school graduation dates are used to identify likely eligible students in order to send them targeted messages about the program.

President Hughes' full report can be viewed [here](#).

6c) University of Rhode Island - Updates and issues affecting local and national higher education – presentation regarding uses or plans to use data analytics to support academic and administrative decision-making

President Dooley shared news of the ribbon cutting for the Robert J. Higgins Welcome Center at the University. The Welcome Center will be the point of origin for tours, meetings with external consistencies, and more.

URI's First artificial intelligence laboratory is to be located in the university library and will provide space for students to access training education materials, hands-on experience in coding, and active learning classrooms.

Regarding the use of data analytics, President Dooley shared that the University has been able to cross-correlate retention of students in their freshman to sophomore years with the frequency of how often they used their key cards. The University found that students who stay on campus during the weekend are more likely to stay at the university than students who go home every weekend. The President also explained that the expansion of summer courses and the J-Term helps to keep students on track for graduation and will lead to the development of new programs and courses.

President Dooley noted that over 100,000 Rhode Islanders have some college experience, but no degree. In response to that market need, URI started the Finish What You Started Program, which encourages individuals who have some college credits to return to school and finishing their program in a timely manner. President Dooley expressed that it takes an average of 6-7 personal contacts with these individuals before they enroll. This program is key to meeting the Governor's attainment goal.

President Dooley concluded by highlighting URI's efficiency and low tuition cost, as well as the importance of data analytics in the implementation of its strategic plan.

President David Dooley's full report can be viewed [here](#).

6a) Discussion regarding the revision to the Personnel Policy Manual

Chair Tim DelGiudice asked the Council Members to note the proposed revisions to the Personnel Policy Manual and solicited feedback to further improve the document. He also noted correspondence received by all Council Members from State Senator Hanna Gallo, Chair of the Senate Education Committee, with her feedback on this agenda item.

7. Action Items

7a) Approval of Recommendations from the System Personnel Review Committee:

(1) Approval of new classification request from the office of the Post-Secondary Commissioner, Senior Policy Associate

Commissioner Dann-Messier shared that the Senior Policy Associate position will expand internal capabilities to conduct research and analysis related to higher education policy such as, eliminating education equity gaps.

Chair DelGiudice called for a motion.

On a motion duly made by Heather Crosby and seconded by Dennis Duffy, it was

VOTED: **THAT** The Council on Postsecondary Education approves the Resolutions (i) Approval of new classification request from the office of the Post-Secondary Commissioner, Senior Policy Associate, as presented

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: 0

ABSTAINS: 0

On a motion duly made by Thomas Izzo and seconded by Heather Crosby, it was

VOTED: **THAT** The Council on Postsecondary Education approves the Resolutions (ii) Approval of new classification request from the University of Rhode Island, Director, Small Projects (iii) Approval of new classification at the University of Rhode Island, Assistant Vice President, Facilities (iv) Approval of new classification at the University of Rhode Island, Assistant Vice President, Enterprises and Campus services

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, Marianne Monte, and Heather Crosby

NAYS: 0

ABSTAINS: 0

7b) Initial Approval of an Application from Veterans Assembled Electronics to Operate as a Proprietary School in Rhode Island and Offer the Skills Training and Certification(STRAC®) Certificate Program.

Chair DelGiudice called for a motion.

On a motion duly made by Marianne Monte and seconded by Dennis Duffy, it was

VOTED: THAT The Council on Postsecondary Education approves the Application from Veterans Assembled Electronics to Operate as a Proprietary School in Rhode Island and Offer the Skills Training and Certification(STRAC®) Certificate Program.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: 0

ABSTAINS: 0

7c) Approval of a Uniform Real Estate License Agreement between the Council on Postsecondary Education/University of Rhode Island and Alumni House Corporation of Rhode Island Beta Chapter of Phi Kappa Psi (“Phi Kappa Psi”) – construction of a new Chapter House on Fraternity Circle

Chair DelGiudice called for a motion.

On a motion duly made by Dennis Duffy and seconded by Thomas Izzo, it was

VOTED: THAT The Council on Postsecondary Education approves the Uniform Real Estate License Agreement between

the Council on Postsecondary Education/University of Rhode Island and Alumni House Corporation of Rhode Island Beta Chapter of Phi Kappa Psi (“Phi Kappa Psi”) – construction of a new Chapter House on Fraternity Circle

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: 0

ABSTAINS: 0

7d) Approval of the resolutions for the 2018 Rhode Island Health and Education Building Corporation (RIHEBC) bonds to the University of Rhode Island’s repaving, hardscape and landscape, utilities infrastructure – Phase 1 and fire protection auxiliary phase 2 projects

Chair DelGiudice called for a motion.

On a motion duly made by Thomas Izzo and seconded by Dennis Duffy, it was

VOTED: THAT The Council on Postsecondary Education approves the resolutions for the 2018 Rhode Island Health and Education Building Corporation (RIHEBC) bonds to the University of Rhode Island’s repaving, hardscape and landscape, utilities infrastructure – Phase 1 and fire protection auxiliary phase 2 projects

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: 0

ABSTAINS: 0

7e) Approval of a Request for Exemption from the University of Rhode Island’s Conflict of Interest Management Committee (CIMC) regarding Abraham Kovoor, Ph.D. in accordance with the terms of the Rhode Island Public Private Partnership Act

Chair DelGiudice called for a motion.

On a motion duly made by Dennis Duffy and Heather Crosby, it was

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| VOTED: | THAT | The Council on Postsecondary Education approves the request for Exemption from the University of Rhode Island's Conflict of Interest Management Committee (CIMC) regarding Abraham Kovoov, Ph.D. in accordance with the terms of the Rhode Island Public Private Partnership Act |
| | VOTE: | 6 members voted in the affirmative and 0 members voted in the negative as follows: |
| | YEAS: | Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte |
| | NAYS: | 0 |
| | ABSTAINS: | 0 |

7f) Approval of a modification to the CCRI FY 19 Voluntary Retirement Incentive Program regarding employees funded by grants or auxiliary funds.

Chair DelGiudice called for a motion.

On a motion duly made by Thomas Izzo and seconded by Heather Crosby, it was

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| VOTED: | THAT | The Council on Postsecondary Education approves the modification to the CCRI FY 19 Voluntary Retirement Incentive Program regarding employees funded by grants or auxiliary funds. |
| | VOTE: | 6 members voted in the affirmative and 0 members voted in the negative as follows: |
| | YEAS: | Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, Marianne Monte, and Heather Crosby |
| | NAYS: | 0 |
| | ABSTAINS: | 0 |

7g) Approval of an amendment to the Tuition Policy for Expanded Providence Metropolitan Area at Rhode Island College (F-14.0)- expansion to include the New England States, Long Island and the New York City Metro Area, and renaming the policy to Tuition Policy for Expanded Providence Metropolitan Area at Rhode Island College- Northeast Neighbors Program (F-14.0)

Chair DelGiudice called for a motion.

On a motion duly made by Heather Crosby and seconded by Dennis Duffy, it was

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| VOTED: | THAT | The Council on Postsecondary Education approves an amendment to the Tuition Policy for Expanded Providence Metropolitan Area at Rhode Island College (F-14.0)- expansion to include the New England States, Long Island and the New York City Metro Area, and renaming the policy to Tuition Policy for Expanded Providence Metropolitan Area at Rhode Island College- Northeast Neighbors Program (F-14.0) |
| | VOTE: | 6 members voted in the affirmative and 0 members voted in the negative as follows: |
| | YEAS: | Barbara Cottam, Timothy DelGiudice, Heather Crosby Dennis Duffy, Thomas Izzo, and Marianne Monte |
| | NAYS: | 0 |
| | ABSTAINS: | 0 |

7h) Approval of a lease between Rhode Island College (by and through the Council on Postsecondary Education) and the City of Central Falls regarding a building and real property located at 934 Dexter Street, Central Falls, Rhode Island.

Chair DelGiudice called for a motion.

On a motion duly made by Dennis Duffy and seconded by Thomas Izzo, it was

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| VOTED: | THAT | The Council on Postsecondary Education approves the lease between Rhode Island College (by and through the Council on Postsecondary Education) and the City of Central Falls regarding a building and real property located at 934 Dexter Street, Central Falls, Rhode Island. |
| | VOTE: | 5 members voted in the affirmative and 1 members voted in the negative as follows: |

YEAS: Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, and Marianne Monte

NAYS: Heather Crosby

ABSTAINS: 0

9. Executive Session

The Council may seek to enter into Executive Session for the following items:

Chair DelGiudice called for a motion to enter into executive session for the following items:

- a. Discussion regarding the Annual Report on Litigation (all cases pending in the United States First Circuit Court of Appeal, the United States District Court for the District of Rhode Island, the Rhode Island Supreme, and Superior Courts¹; the RI Commission for Human Rights); and potential litigation, pursuant to RIGL §42-46-5 (a)(2).
- b. Discussion - update on collective bargaining, all bargaining units, pursuant to R.I.G.L. §42-46-5(a)(2)

On a motion duly made by Dennis Duffy, and seconded by Marianne Monte

VOTED: THAT The Council on Postsecondary Education enters into executive session for reasons presented, pursuant to R.I.G.L. RIGL §42-46-5 (a)(2)

¹ Mendonca, et al. v. Rhode Island Council on Postsecondary Education, (C.A. No. P16-1418); RI Council on Postsecondary Education and the University of Rhode Island v. Hellenic Society Paideia RI Chapter, (Supreme Court Nos. SU-2017-0200-A and SU-2017-0201-A); Cugini v. University of Rhode Island, et al., (C.A. No. W08-0722); Smith v. University of Rhode Island, et al., (C.A. No. P15-4812); Elderkin v. University of Rhode Island, et al., (C.A. No. W16-0324); McCann v. University of Rhode Island, etc., et al., (C.A. No. P18-0261); Markin v. State of Rhode Island, et al., (C.A. No. W18-0143); Wilkins v. University of Rhode Island, et al., (C.A. No. P18-4195); Felkner v. Rhode Island College, et al., (Supreme Court No. SU-16-0017); Losada v. Rhode Island College, et al., (C.A. No. P13-5897); Anderson v. Rhode Island College, et al., (C.A. No. P18-0552); Rodriguez v. Rhode Island College, et al., (C.A. No. P18-1708); Caldwell v. Jason Anthony, et al., (C.A. P18-4590); Parrillo v. Community College of Rhode Island, et al., (C.A. No. P14-2461); Givan v. RI Board of Education, et al., (C.A. No. K15-0038); Caldwell v. Community College of Rhode Island, et al., (USDC C.A. No. 1:17-CV-00152); Tomasino v. CCRI, et al., (C.A. No. P17-2822); and Crenshaw v. State of Rhode Island, et al., (C.A. No. P17-5796).

VOTE: 6 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, and Marianne Monte, Heather Crosby

NAYS: 0

ABSTAINS 0

Council Member Marianne Monte left the meeting at 7:33 p.m.

The Council reconvened in open session at 7:43 p.m.

Chair DelGiudice called for a motion to seal the minutes of the executive session.

On a motion duly made by Thomas Izzo and seconded by Heather Crosby, it was

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| VOTED: | THAT | The Council on Postsecondary Education seals the minutes of the executive session held on September 26, 2018 |
| | VOTE: | 5 members voted in the affirmative and 0 members voted in the negative as follows: |
| | YEAS: | Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Thomas Izzo, and Heather Crosby |
| | NAYS: | 0 |
| | ABSTAINS | 0 |

11. Adjournment

Chair DelGiudice called for a motion to adjourn the meeting of the Council on September 26, 2018.

On a motion duly made by Dennis Duffy and seconded by Thomas Izzo, it was

VOTED: THAT The Council on Postsecondary Education adjourns the meeting of September 26, 2018

VOTE: 5 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Barbara Cottam, Timothy DelGiudice, Dennis Duffy, Heather Crosby, and Thomas Izzo

NAYS: 0

ABSTAINS: 0

The meeting adjourned at 7:46 p.m.