

Rhode Island Council on Postsecondary Education
Position Description

TITLE: Commissioner of Postsecondary Education
REPORTS TO: Rhode Island Council on Postsecondary Education
GRADE: N/A
SUPERVISES: Professional, technical, and administrative support staff

BASIC FUNCTION:

Serve as chief executive officer of the Rhode Island Council on Postsecondary Education for matters pertaining to postsecondary education. Also serve as the chief administrative officer of the Office of Postsecondary Commissioner, espousing a forward-looking vision for the state's public postsecondary education system.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Serve as the point of contact between the executive and legislative branches and Rhode Island College and the Community College of Rhode Island.

Be an articulate, forceful advocate for the system of public higher education to state and federal governmental agencies and the community-at-large.

Exercise leadership that exemplifies a commitment to diversity, inclusiveness, and to closing achievement gaps for underrepresented populations.

Work to solve problems through consensus building.

Engage resources to promote the state's economic and social well-being through research, graduate education, policy development, public service, and continuing education.

Promote partnerships and build coalitions with other higher education institutions, public schools, the business community, and organized labor.

Enhance program quality and institutional effectiveness through the use of information technology and institutional research,

Engage in and promote team building efforts and strategic planning.

OTHER DUTIES AND RESPONSIBILITIES:

Engage in additional responsibilities at the request of the Council pursuant to RIGL 16-59-6.

ENVIRONMENTAL CONDITIONS:

The incumbent is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

REQUIRED: Minimum of an earned doctorate from an accredited institution and significant experience in higher education; demonstrated forward-looking vision for a public higher education system; demonstrated record of high integrity; demonstrated excellent interpersonal and motivational skills; demonstrated excellent oral and written communication skills; demonstrated successful experience working with a governing board; demonstrated knowledge and experience in linking business, education, and government for the purposes of economic development and workforce training; demonstrated ability to serve as an articulate, forceful advocate for the system of public higher education to state and federal governmental agencies, and to the community-at-large; demonstrated ability to solve problems through consensus building; demonstrated commitment to diversity, inclusiveness, and to closing achievement gaps for underrepresented populations; demonstrated commitment to engaging resources to promote the state's economic and social well-being through research, graduate education, policy development, public service, and continuing education; demonstrated successful record of promoting partnerships and building coalitions with other higher education institutions, public schools, the business community and organized labor; demonstrated knowledge of the use and implementation of technology to support academic and administrative applications; demonstrated skills in resource development, financial management, and facilities development, including oversight of capital projects; demonstrated skill at team building, strategic planning, and enhancing program quality and institutional effectiveness through the use of information and institutional research.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.

The Council on Postsecondary Education is dedicated to the goal of building a culturally diverse and pluralistic team committed to working in a multicultural environment and strongly encourages applications from minorities and women.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

To apply, please visit <https://www.riopc.edu/page/employment/>.