



**Rhode Island Office of the Postsecondary Commissioner
Academic Affairs and Student Success Committee Meeting Minutes
August 18, 2021 5:30 PM
Community College of Rhode Island Knight Campus Room #4090
400 East Avenue, Warwick, RI 02886**

MINUTES

Chair Michael Mello called this meeting to order at 5:30 PM and acknowledged that a quorum was present.

Committee members present:

Michael Mello, Chair
Bishop Jeffery Williams
Mackenzie Raimond

Committee member absent:

Senator Thomas Izzo

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff present:

Dr. Tammy Warner, Assistant Commissioner
Jill Olson-Crowley, Executive Assistant to the Commissioner

Community College of Rhode Island (CCRI) participants:

Rosemary Costigan

Rhode Island College (RIC) participant:

Helen Tate

Chair Mello noted that during the meeting, the Council may move into Executive Session. At that time, non-Council members will be asked to leave the meeting. When the Executive Session ends, the Council will return to the open session and the meeting host will allow all other attendees to rejoin the meeting.

1. Acceptance of the Agenda

Chair Mello called for a motion that the Academic Affairs and Student Success Committee accept the agenda for the meeting of August 16, 2021.

On a motion duly made by Bishop Jeffery Williams and seconded by Michael Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee accept the agenda for the meeting of August 11, 2021.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello, and Bishop Jeffery Williams

NAYS: 0

ABSTAINS: 0

2. Review Committee Charge

Chair Mello asked Dr. Tammy Warner to review the charge of the committee. Dr. Warner stated that the charge of the Council on Postsecondary Education's Committee on Academic Affairs and Student Success is to provide expertise and guidance related to the review, development, and implementation of goals and metrics for setting, meeting, and improving statewide outcomes for postsecondary attainment. The committee will also review all academic and student-related matters prior to discussion or action by the Council. Upon completing its review, the committee may forward items and recommendations for consideration at the following scheduled Council meeting.

Dr. Warner then reviewed the scope of work of the committee which includes:

- Review and Revise all CPE academic and student-related policies and regulations (a list was shared)
- Inform and review roadmap to 70% attainment plan
- Review recommendations out of transfer and PLA workgroups and recommend for adoption
- Review academic program offerings at each institution (for duplication, enrollments, performance)
- Review performance-based funding plan and develop metrics for next cycle
- Review role and scope for each institution and revise as needed
- Review student performance at each institution (enrollments, retention, completion)
- Review student performance for equity gaps and institutional plans for addressing
- Inform & develop institutional goals for student performance that align with roadmap
- Review proposals related to State Agency Reciprocity Agreements (SARA) and approve as required
- Review all new or ongoing proposals from Postsecondary Institutions – including IHEs and Proprietary Schools (approval to operate, academic/program changes, ownership changes, etc)

Chair Mello and Dr. Warner stated that the policy review is a priority and they would welcome input from both institutions regarding assistance with prioritizing the list.

3. Proposed Schedule of Meetings

The dates for Committee meetings for the remainder of 2021 are:
9/29/21, 10/27/21, and 11/17/21.

4. Upcoming Meetings

The next meeting of the Academic Affairs and Student Success Committee will be on September 29, 2021, at 5:30 PM at RINEC.

5. Adjourn

Chair Mello called for a motion to adjourn the meeting.

On a motion duly made by Bishop Jeffery Williams and seconded by Michael Mello, it was:

VOTED:	THAT	The Academic Affairs and Student Success Committee adjourn the meeting of August 18, 2021.
	VOTE:	2 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	Michael Mello, and Bishop Jeffery Williams
	NAYS:	0
	ABSTAINS:	0

The meeting adjourned at 6:50 PM